

Muckhart Community Plan: Update – 5th December 2018

Development Trust Working Group Update

JA reported, on behalf of PT, that, due to work and other commitments, the report being prepared by Alison MacDonald, outlining the pros and cons of the various types of trust, has been delayed. A Working Group meeting will now be arranged, for a date mid-January, and the final report and its recommendations will be presented to MCC, possibly, at a special meeting for members, after this.

Review of Action Plans

A few updates to specific items in the MCP were reported:

Image of the Village, I1 Lead PW

JA reported that an outline plan for the visitor area at Glebe Field had been prepared for consideration by the Church.

PW reported that a leaflet has been produced, to encourage members of the community to volunteer to help deliver the Muckhart entry into the Beautiful Scotland competition. The leaflet is to be ready for distribution early in January.

It was agreed that PW and MRW would review the content of the leaflet and that MRW would contact the Council to enquire about a photocopy service to produce the number of leaflets required.

Infrastructure: I-1/2, Lead MRW

Drumburn Road: MRW reported that further to detailed investigations into landownership and access rights / path usage, an update meeting was held on 4th December with the landowner and the Council's Access Officer, to progress a solution to address landowner and resident concerns regarding vehicular access along the path. It was confirmed that landownership had been established and that the Council agreed to follow-up on outstanding issues, to progress the project.

Upper Hillfoot Road: MRW reported that following a meeting between JA, SD & MRW, two subsequent meetings took place with the Council, on 29th November, between JA, SD & MW and the Council's Access Officer, followed by a meeting with the Head of Planning, to discuss the progress made to date with EPIC, regarding the development of a new foot path and Council requirements for a related consultation process and planning application.

On 4th December, SD & MRW met with the Chair of EPIC to provide an update, regarding the Council feedback provided, during the meetings on the 29th, and concerns raised by Cowden Residents, at a meeting held with them, on 3rd Dec. It was agreed that further consultation was

required with the landowner regarding the potential use of the northern side of Upper Hillfoot Road, from the A91 to just short of the Japanese Garden boundary wall.

Traffic Management & Road Safety Officer: MRW reported that an Officer has yet to be appointed by the Council, to replace Carlyn Fraser, who left the post at the end of August. It was agreed that MRW should contact Alan Murray and Stuart Cullen, at the Council, to request a meeting to progress the outstanding works, associated with the village gateway, and to discuss the agreed proposals, contained in the updated Action Plan, to improve and develop new foot and cycle paths and for further road safety improvements, across the Muckhart area.

The next Infrastructure Working Group meeting will be held either next week or w/c 14th January.

Business Development: B-1 Lead MRW; B-2 Lead JB

MRW reported that he had been advised, on 6th November, that Joyce Burnett, Secretary of MGC and a member of the Working Group, was leaving MGC. Contact has since been established with Chris Higgo, from the Club, who will be taking the lead on broadband issues, on behalf of MGC, and an update meeting is to be arranged.

Active Community: A-1 & A-2 Lead JB; A-3 Lead JA

JB reported a form to be used by local volunteers and businesses, to register the services being offered, was now available on the MCC web-site. It was noted that MCC will not endorse or recommend any services that are being offered but, simply, will provide a description of the services on offer together with the contact details.

It was agreed to post a message on the MCC Facebook page to bring residents attention to this service.

Public Services: P-1 Lead PL

MRW, reported for PL, that it was agreed at a recent CCTA meeting that the group felt it was not achieving what it had hoped for and that a review of its purpose and activities would take place. A scoping and definition program will be undertaken together with a review of Clacks-wide transport needs. The next CCTA is scheduled for January. PL to attend.

Muckhart Community Plan: Update – 31st October 2018

Development Trust Working Group Update

PT reported on a well-attended meeting, held on 26th September, arranged for Muckhart-based groups and organisations to discuss the possible establishment and follow-on activities of a local development trust (particularly with regard to fund raising). Information was exchanged by the groups present regarding their membership, activities and funding needs. Catherine McWilliam, from DTAS, was present and discussed how and why a trust might be established in Muckhart and the different options available. It was noted that membership of DTAS required

an active Trust.

Following this, and earlier meetings, a report is being prepared by Alison MacDonald, from the MCP Working Group which will outline the pros and cons of the various types of trust that can be established to raise and manage funds. A further Working Group meeting is being arranged which will include an information exchange with the Glendevon Trust. The information gained at this meeting will be included in the final report which will be presented to MCC, at a separate meeting, to be held before Christmas. This meeting will cover the Working Group's findings and its recommendation as to whether a local trust / fund should be established.

Review of Action Plans

MRW noted that the revised Muckhart Community Plan, including all of the approved updated Objectives and Action Plans, had been distributed to the Plan Leaders, who are asked to check and report any final amendments, prior to the Plan being released.

Image of the Village, I1 Lead PW

PW reported that a long list of projects had been identified, some of which may require some modest funding (in the region of £200). The level of support for these projects would be measured, via direct contact and engagement with the community, which would be followed by discussions on how to access or raise any funds required.

Sustainability and Environment: S-1/3 Lead PL

A Sustainability Working Group has been established and a meeting is planned for later in November.

Infrastructure: I-1/2, Lead MRW

MRW reported that a Working Group meeting, attended by the EPIC Senior Projects Officer, was held on 10th September which focussed on paths and, since then, progress had been made and work, subsequently, was being undertaken. A meeting with the Chair of EPIC took place on 18th September to discuss the MCP Survey results and Working Group proposals for path improvements and new paths. MCC concerns regarding road safety, further to the Council's decision to allow the use of Upper Hillfoot Road (the back road to Dollar) to access the Japanese Garden, were also discussed. At the meeting, EPIC confirmed its support for the proposal to create a new path to address the safety concerns raised and has begun to engage with the relevant landowners already. A further meeting with the Council took place on 19th September to further discuss path improvements, new paths and road safety. Progress on previously agreed actions is on hold pending the recruitment a new Traffic Management and Road Safety Officer. However, agreement was reached on Council action to clear up leaf litter along the new path from Pool to Yetts.

Public Services: P-1, Lead PL

PL reported that the Community Library in Dollar was now open and residents of Muckhart were welcome to join as members. A poster had been received and this would be displayed on the MCC notice board and Facebook page. Open times are Saturdays 10:00 to 13:00 and

Wednesdays 14:00 to 17:00.

PL also reported that he would be attending the next meeting of the Clacks Community Transport Association on 13th November.

Muckhart Community Plan: Update – 5th September 2018

Annual Review - 29th August 2018

JA presented the Muckhart Community Plan (MCP) Annual Progress Report 2018. He noted that he had met, individually, with the Working Group Leaders to discuss progress made to-date and future plans. The Group Leaders, subsequently, met at the first MCP Annual Review Meeting, on the 29th August, where they discussed and agreed the updated Action Plans (which have since been circulated). There were no questions arising from the Report.

On behalf of the Infrastructure Working Group, further to agreement at the Review Meeting, MRW asked that the Group's proposals for improving road safety and upgrading the foot / cycle path infrastructure, across the Muckhart area, be approved by members. The proposals were approved, unanimously.

The Annual Report was proposed by DC and seconded by PT for approval. The Report was approved, unanimously, and is appended to these Minutes for information (*note: see MCP Annual Review below for a link to the Progress Report*).

Review of Action Plans

Active Community: A-1 & A-2 Lead JB; A-3 Lead JA

JB reported that there was healthy traffic on both the Muckhart web-site and Facebook page which were proving to be useful to the community. The "Yellow Pages" section, in which local businesses would be able to advertise their services, would be ready in a few weeks.

Public Services: P-1 Lead PL

PL reported that he had been contacted by the Dollar Community Development Trust regarding their proposed volunteer Library Service intended to replace the Council's discontinued service and invited users and volunteers from Muckhart to assist with the service. MW will note this on the Facebook site. PL will follow this initiative for Muckhart.

Muckhart Community Development Trust

(*Re H-2*) PT reported that a meeting had been held, on 25th June, in preparation for a meeting with DTAS to discuss the establishment of a Muckhart Community Development Trust. The meeting will be held in the Coronation Hall, on the 26th September. Subsequently, a report on the proposed way forward will be submitted to MCC. PT noted that representatives from the various village organisations and groups will be invited to attend, including the Church, the Amenity Society, the Hall Committee, the school Parent Council, etc..

Muckhart Community Plan Annual Review: 29th August 2018

The first **MCP Annual Review**, which was well attended by the Working Group Leaders, took place on 29th August. At this meeting, the Plan Leaders provided a summary on how their individual Action Plans were progressing and the meeting discussed updates to these Action Plans, and in some cases Objectives, for the coming year. The master MCP will be updated to include the latest Action Plans.

Following the Annual Review, John Anderson, MCC Chair, has prepared an **MCP Annual Progress Report** (September 2018). The Report was discussed and approved, unanimously, by all members, at the MCC Meeting that took place on 5th September. The Report is available to the community and can be accessed via the following link:

[MCP Annual Progress Report 2018](#)

Muckhart Community Plan: Update – 6th June 2018

Review of Action Plans

Image of the Village: V-1 Lead PW; V-2 & V-3 Lead MP

MP: Progress is being made and the Amenity Society had been met to discuss what needed to be done. Another meeting will be held towards the end of June.

PW: MRW reported, on behalf of PW, that PW had met with representatives of the Amenity Society, in mid-April, to discuss entry into the Beautiful Scotland competition. Documents from Beautiful Scotland were shared and a discussion took place regarding a Horticultural Pillar entry and how this could be taken forward. A list of potential projects would be drawn up, by the end of June, drawing on suggested ideas and from reviewing previous entrant's submissions. These would be shared with the community for its agreement and to encourage volunteers to take part, by way of questionnaire (mail drop), consultation meeting, web site, etc..

Housing Development: H-1 Lead SD; H-2 Lead PT

SD: The Housing Development Working Group had met recently where it was decided that members would review the Local Development Plan (LDP) and identify issues of relevance to Muckhart, to prepare for a review of, and comment upon, the forthcoming Main Issues Report. It was recognised that there will be areas in the LDP which impinge on the workings of other Working Groups and their input will be requested, as appropriate.

PT: *See below for H-2: update on Development Trust.*

Sustainability and Environment: S-1 & S-3 Lead PL; S-2 Lead JJ

PL: Noted that he had examined the Scottish Water consultation and believed that neither he, nor MCC as a whole, would be able to answer on behalf of the community as a whole. It was agreed not to proceed with the consultation.

JJ: Arrangements have now been made with the Energy Savings Trust to give a presentation on 19th September, in the Coronation Hall, on energy saving and electric vehicles.

Education: E-1, E-2 & E-3 Lead VW

VW: Following the recent cuts in Council funding for education, it has now been confirmed that Muckhart Primary School will only have two classes next term, rather than the previous three. These classes will be formed by splitting P4 (by date of birth), to form one class for P1 to 4 and another to form P4 to 7. It was noted that some pupils were upset by this split, fearing loss of contact with siblings or friends. The parents' and school's biggest concern is that this will detract from the attractiveness of the school, potentially, leading to a fall in pupil numbers.

Members expressed their concern at this development and agreed to send a letter, on behalf of MCC, to the Council to express its concern and to ask how the Council would react should pupil numbers drop any further. Cllr Lindsay, who sits on the Council Education Committee, noted the concerns raised and that he sympathised with the views expressed, noting that he did not see the need for any further cuts.

Business Development: B-1 Lead MRW; B-2 Lead JB

MRW: Now that fibre broadband services are available, across most of the Muckhart area, the Working Group is focussed on delivering improved mobile services. A meeting was held on 10th May during which various reports on 4G / 5G mobile service provision were discussed. The Group will review these further and produce a report on the number of small businesses in the area. The key points will then be summarised and a letter produced which will be sent to all of our elected representatives, requesting their support for the provision of improved mobile communication services. Mobile service providers will also be contacted to identify potential 'technology pilot projects' that may benefit our residents and community.

Infrastructure: I-1 & I-2 Lead MRW

MRW: The Working Group has held two further meetings, to discuss road and path improvements, and various meetings and conversations have taken place between the interested parties and written correspondence exchanged. Progress with improvements to Drumburn Road is being made, albeit slowly, as issues relating to vehicular rights of access were still being determined with landowners, the Council and other interested parties. During discussion, MP requested that the vehicular access rights of Blairhill should be considered and it was agreed that the proposed improvements and associated road safety measures could only enhance the safe access to Drumburn Road both by members of the community, as well as visitors, wishing to walk and cycle this route.

Active Community: A-1 & A-2 Lead JB; A-3 Lead JA

JB: Reported on the web-site and noted that the Muckhart Welcome Pack had been removed from the site, as it was well outdated. MRW noted that he had recently requested an updated Pack. This has now received and will be forwarded to upload onto the web-site.

Public Services: P-1 Lead PL

PL: A meeting of the CCTA had taken place the previous week which PL had not attended as he had not received notice of it. He will follow-up on this matter and the outcome of the meeting.

MCP Annual Review

The MCP will be discussed and updated at a Special Meeting to be held on 28th August, prior to its review at the MCC AGM to be held on 5th September [*note: see Appendix 2 (p.37) of the MCP for further detail*].

JA requested the Plan Leads to review and update their individual Plans with completed Actions and new key activity or Actions agreed. JA will arrange to hold individual review meetings, with each of the Leads, prior to the August meeting.

Muckhart Community Development Trust

Re H-2 above: PT reported that a successful community Open Meeting had been held on 3rd May. A further meeting took place, on 31st May, of members of the community who had agreed at the Open Meeting to form a Development Trust Working Group to further investigate setting up a Community Trust or Fund. Several action points were agreed (e.g. the creation of a Trust 'mission statement'; projects that could deliver benefits quickly to the community; methods of gauging the level of community support for a Trust or Fund; etc.). A further meeting has been arranged for 25th June, to be followed by a meeting, on 26th September to which a DTAS representative will be invited. Progress will be reported back to all members.

Muckhart Community Plan: Update – 28th March 2018

Review of Action Plans

Image of the Village: V-1 Lead PW; V-2 & V-3 Lead MP

PW: awaiting feed-back following a recent meeting.

MP: absent - *see A-3 below for an update on the Village Square concept.*

Housing Development: H-1 Lead SD; H-2 Lead PT

SD: the Planning Sub-Group continues to meet and monitor progress.

PT: absent - *see below for H-2: update on Development Trust.*

Sustainability and Environment: S-1 & S-3 Lead PL; S-2 Lead JJ

PL: no report.

JJ: contact established with the Energy Savings Trust and will report further progress.

Education: E-1, E-2 & E-3 Lead VW

VW: absent – no report.

Business Development: B-1 Lead MRW; B-2 Lead JB

MRW: the focus of the Working Group has now moved towards improving 4G mobile / cellular communications. A further meeting is to be arranged for w/c 16th April.

JB: absent – no report.

Infrastructure: I-1 & I-2 Lead MRW

MRW: More information had been gathered on local adopted roads, core paths and public access rights, to help deliver road safety and core path improvements. A Muckhart area-wide 'Infrastructure Map' is being produced.

The Working Group has now been in contact with local landowners and businesses regarding Drumburn Road improvements. A resident has raised questions regarding vehicular rights of way, slowing up progress with improvements. These are being addressed with the support of the Council and Scotways. EPIC (formerly the OLP) has also been contacted and on-going support offered. The next meeting is to be held on 2nd April.

Active Community: A-1 & A-2 Lead JB; A-3 Lead JA

JB: absent – no report.

JA: attempts have been made to contact Tim Turner to arrange a discussion around proposed improvements to the Nature Park. Contact has also been established with EPIC.

Re V-2 above: any proposed work regarding the Village Square concept and the Coronation Hall has been placed on hold pending progress with the H49 development.

Public Services: P-1 Lead PL

PL: further discussions have taken place regarding the provision of bus services along the line of the Hillfoot towns / villages.

Muckhart Community Development Trust

Re H-2 above: a detailed Progress Report has been produced by PT regarding the possibility of setting up a Development Trust. An open community meeting has been arranged for 3rd May, at 7:00pm, in the Muckhart Parish Church, at which Catherine McWilliam, from the Development Trusts Association Scotland (DTAS), will speak and discuss this subject further. MCC members, and all interested members of the community, were encouraged to attend.

JJ commented that tensions can sometimes arise between Community Councils and Development Trusts when organisations within the same community have different priorities or objectives. It was agreed that all efforts should be made to avoid this happening in Muckhart. JJ

raised concerns around competition between different organisations to access available funds. SD noted that at this stage the objective is merely to explore possibilities of setting up a Trust and to examine the pros and cons.

MRW suggested that additional speakers, who could share their experience of setting up and running Trusts, could be invited to attend the meeting on the 3rd May.

MCP Action Plan Review Updates *(post MCP Review Meeting – 21st February 2018)*

15th March 2018

Housing Development: H-2 Lead PT

- Enquiries have been made in to the setting up of a Muckhart Community Development Trust. The aim of the trust was considered to be:
 - Administer monies received from planning, wind farm developments and other sources
 - Application of funds from charities and other funding schemes for specific projects
 - Support projects within the community and as indicated within the Community Development Plan
- PT has consulted with Chairman of Tomatin Community Trust and with Dollar Community Development Trust. Contact has been established with the Development Trust Association Scotland (DTAS)
- An open public meeting is being organised for 3rd May, in Muckhart Parish Church, at 7:00pm
- Likely follow-on action:
 - Set up Working Group with MCC and other members of the public to take the project forward
 - Community Consultation: proof of community support

12th March 2018

Housing Development: H-1 Lead SD

- A community Housing Working Group has been established and has held its initial meeting. It is actively looking for volunteers to help it to:
 - Review and understand the existing policies of Clackmannanshire Council and the Scottish Government which influence housing development in the Muckhart area
 - Review the principles as detailed in the MCP taking cognisance of Council Policies, National Planning Policies, etc.
 - Prepare a draft set of principles for consultation within the Muckhart community

7th March 2018

Active Community: A-3 Lead JA

- CTSI (Clackmannanshire Third Sector Interface) have been identified as *the* local organisation within Clackmannanshire who will:
 - Provide advice on suitable funders and advice and support for completing applications
 - Provide a live and up-to date database of funding organisations which can be accessed in CTSI office

25th February 2018

Image of the Village: V-1 Lead PW

- The objective now recognises that the 'Beautiful Scotland' competition has formally replaced the 'Village in Bloom' competition
- The 'Beautiful Scotland' competition features three key pillars, not only Horticultural Achievement (the previous focus of 'Village in Bloom') but also Environmental Responsibility and Community Participation. It will therefore dovetail nicely with many of the other MCP objectives
- Other village organisations are being contacted for support and participation in the development of an agreed action plan

Muckhart Community Plan: Update – 31st January 2018

Review of Action Plans

Image of the Village: V-1 Lead PW; V-2 & V-3 Lead MP

PW - V1: a meeting was held on 7th December at which the key strategy points were determined. 'Beautiful Scotland' is the body running the competition for towns and villages. PW reported that it is possible that Muckhart might qualify as a 'Wee Village', if it has an electoral roll of 300 or less.

MP - V2: MP has been in contact with JA regarding the car park initiative at the Glebe Field. JA will be in contact with Kirk representatives to progress this action.

MP - V3: MP has also discussed the village square initiative with JA. MP had prepared a proposed plan for the village square concept and will discuss this with the Coronation Hall Committee. It was noted that funding was available from Sustrans that could help with proposed improvements but the application deadline is 2 March 2018.

Housing Development: H-1 Lead SD; H-2 Lead PT

SD: the Planning Sub-Group has met on several occasions and has exchanged various communications. A further meeting is arranged for 19th February to discuss progress, in advance of the MCP Review.

PT: nothing to report

Sustainability and Environment: S-1 & S-3 Lead PL; S-2 Lead JJ

PL: PL and JJ have further discussed holding a community meeting with an invited speaker from the Energy Saving Trust. A meeting of all members of the Working Group is being planned for the end February.

Education: E-1, E-2 & E-3 Lead VW

VW: MCP activity has been impacted by Council budget issues with the possibility of cuts in music and sporting activities, as well as classroom assistants.

A skills database has been created, including environment expertise.

Business Development: B-1 Lead MRW; B-2 Lead JB

MRW: following the establishment of a three member Working Group in November, their initial meeting was held in December. Community Questionnaire feedback was reviewed and, given the current broadband service improvements being delivered via the DS fibre programme, the Action Plan will be updated. Fibre broadband and 4G government and industry reports, etc. will be investigated, along with other information sources, and a further meeting will be arranged, if possible, before 21st February.

Infrastructure: I-1 & I-2 Lead MRW

MRW: following the establishment of a nine member Working Group in November, they held their first meeting in December. It was agreed to merge the Group looking at Paths and the Group looking into Road Safety together to form a single Working Group.

The Group reviewed the feedback from the Community Questionnaire and agreed the priorities to be raised with the Council and landowners. A further meeting was held and various pieces of information collated and reviewed.

MRW had arranged a meeting, held earlier this month, with Carlyn Fraser (Traffic Management & Road Safety Officer) and Martin Dean (Access and Countryside Projects Officer) from the Council. Both the Council and the Working Group representatives found the meeting to be informative and productive and, despite Council budget constraints, several options were discussed positively. A further Working Group meeting is to be arranged, prior to 21st February Review meeting.

A member of the public noted the synergies, and cross-over in interests and activities, between some of the Working Groups. For instance, work on paths would help improve the Image of the Village and could support Active Community activities. The same was true with recognised linkage between Environment & Sustainability and Education activities.

Active Community: A-1 & A-2 Lead JB; A-3 Lead JA

JB: a productive first meeting of the Working Group had been held earlier in the week. The meeting had discussed:

- a web-site based Community Notice Board and the promotion of other groups /

organisations on the MCC site

- how best to identify potential community volunteers, to help prepare a list
- a Muckhart “Yellows Pages” (e.g. to advertise the services of a plumber, joiner, babysitter, etc.)
- setting up a calendar for Community Events (it was noted that perhaps this could include a project to tidy up the Nature Park)

Public Services: P-1 Lead PL

PL: the CCTA is in the process of re-organising itself. Two previous community surveys, undertaken in Dollar, were not encouraging, showing that people wanted more frequent bus services but were not using those available currently. MCC needs to be aware of this in relation to improving services for Muckhart.

Other

MRW reminded members that a review of progress / issues with the MCP Action Plans was scheduled for 21st February, in the Coronation Hall.

MRW noted that there were many funding opportunities available to help fulfil the plans.